

May 6, 2002

MEMORANDUM

To: All State Agencies, the Court System, the University and Community College System, the Legislative Counsel Bureau and all Political Sub-Divisions

From: William C. Moell, Administrator

Subject: State of Nevada Standard PC Configuration

Nevada State Purchasing is pleased to provide you with the *Nevada Standard Configuration* provided by Dell and Gateway Computers. This standard configuration has been pre-approved by State Purchasing and the Department of Information Technology as the most cost-effective and functional system requested.

The pricing for these systems will remain firm for a 30 day period beginning the 1st day of every month and will be upgraded automatically as technology evolves in the area of processor speed and memory. While these purchases **DO NOT** require approval from DOIT prior to submitting to State Purchasing, they **DO** require approval from the Budget Division. You may view these standard configurations by visiting the Dell website at <http://premier.dell.com/premier/welcome.asp>. Click on "Purchasing Tools", then "Dell Store" where the standard configuration will be displayed. The Gateway website can be accessed at <http://esource.gateway.com/nevada>. These configurations **cannot** be modified. If you require specifications other than the standard, then you must utilize the normal configuration process from the WSCA (Western States Contracting Alliance) websites created by Dell and Gateway for the State of Nevada. Remember all non-standard configurations will require DOIT's approval. You may find that site by following the **Technology Resource Page** link located at <http://purchasing.state.nv.us>

To order the "Nevada Standard Configuration", you must reference the Nevada Standard Configuration quote number on your requisition. The quote number is indicated on the configuration description. Once these orders have received Budget approval and are received at State Purchasing, they will be processed without the need to be "updated", allowing these orders to be placed more expeditiously.

If you have further questions regarding this new process, please contact Marti Marsh at (775) 684-0180 or Ronda Miller at (775) 684-0182 or by email at mmarsh@purchasing.state.nv.us and rlmiller@purchasing.state.nv.us.

Thank you.

WCM/mm